



CRNI[®] EXAMINATION TRANSFER POLICY

To request a transfer, submit this Transfer Request Form (see below), along with a \$50 administrative fee by 5:00 p.m. (ET) September 1, for September applicants, and March 1, for March applicants. If INCC does not receive a complete transfer request before September 1 or March 1, INCC's "no-show" policy will apply, and all registration fees will be forfeited.

To complete the transfer process, a complete exam application for your preferred administration must be submitted to INCC prior to published deadlines. Transfers are valid for one year from the original exam administration. Transfers are offered once only. Refunds are not permitted. If a transfer applicant is unable to sit for the CRNI[®] Examination within one year, an alternative candidate may be substituted. For further information, please call (800) 434-INCC.

CRNI[®] EXAMINATION TRANSFER REQUEST FORM

I, _____ am unable to sit for the CRNI[®] Examination; therefore, I request a
(print name)

transfer to the next March or September CRNI[®] Examination.

(signature)

(date)

Street Address

City

State

Zip

METHOD OF PAYMENT

\$50 administrative fee payable by:

Check / Money Order (if mailing forms)

MasterCard / VISA / AMEX # _____
(circle one)

Exp. Date _____

Signature _____

Mail completed form and payment to INCC at 315 Norwood Park South, Norwood, MA 02062 or fax form to (781) 440-9409. September transfer requests must be received by September 1, or March 1 for March exam transfers.