



CRNI[®] Bulletin 2011

Certified Registered Nurse Infusion (CRNI[®]) Exam Information

Exam Dates and Application Deadlines

March 1-31, 2011 (save \$50—apply by December 10, 2010)

September 1-30, 2011 (save \$50—apply by June 10, 2011)



INCC is accredited by



Contents

What Is Certification?	1	Test Day	
Benefits of CRNI® Certification		Identification	6
How Does Certification Benefit YOU?	1	Security	6
Benefits for Patients and Employers	1	Exam Restrictions	7
About the Infusion Nurses Certification Corporation (INCC)	1	Misconduct	7
CRNI® Exam Accreditation	2	Copyrighted Exam Questions	7
Exam Application Deadlines and Fees	2	Practice Exam	7
Exam Development	2	Timed Exam	7
CRNI® Examination Details		Candidate Comments	8
Eligibility Criteria	2	Following the Exam	
Date and Time	3	Scoring the Exam	8
Locations	3	Score Cancellation	8
Exam Content	3	If You Pass the Exam	8
Application Process		If You Do Not Pass the Exam	8
Required Documentation	3	Failing to Report for an Exam	9
Deadlines	3	Confidentiality	9
Late Applications	3	Duplicate Score Report	9
Application Acceptance	3	Revocation of the CRNI® Credential	9
Scheduling Notification	3	Frequently Asked Questions	9
Name and Address Changes	4	CRNI® Examination Content Outline	10-11
Application Submission Policy	4	Sample Questions	12
Discounts		Studying for the Exam	
Retake Discount	4	INCC Recommended Study Aids	13
Group Discount	4	Core References	14
VA Reimbursement	4	Additional References	14
Special Accommodations	4	Recertification Basics	
Scheduling an Exam		Expiration of Credential and Deadlines	15
Online Scheduling	4	Recertification Options	15
Telephone Scheduling	5	Recertification by Exam	15
Exam Appointment Changes	5	Recertification by Continuing Education	15
Exam Withdrawal or Cancellation		National INS Meeting Component	15
Cancellation	5	Other Options for CRNI® Recertification Units	16
Transfer	5	Exam Application Forms	
Substitutions	5	CRNI® Examination Application Form	17
Missed Appointments and Cancellations	6	Employer Appreciation Information	18
Inclement Weather, Power Failure, or Emergency	6	Clinical Practice Documentation and Affirmation Form	19
		Group Discount Application Form	20
		Special Accommodation Request Form	20
		CRNI® Study Aid Order Form	21

**To ensure that your registration process goes smoothly,
please review all of the enclosed information carefully.**

If you have questions about certification, please contact INCC at (800) 434-INCC or visit www.incc1.org.

What Is Certification?

Certification, as defined by the American Board of Nursing Specialties, is the formal recognition of the specialized knowledge, skills, and experience demonstrated by the achievement of standards identified by a nursing specialty to promote optimal health outcomes.

Benefits of CRNI® Certification

How Does Certification Benefit YOU?

Validate your experience by becoming a Certified Registered Nurse Infusion (CRNI®). It is one of the most significant personal and professional decisions you can make. These are just a few of the benefits that result from earning the designation CRNI®:

- Certified nurses make \$9,200 more annually than noncertified nurses¹
- Recertification requirements ensure that you keep abreast of any developments within the field
- 73% of people say they are more likely to choose a hospital with a high percentage of certified nurses²
- Certification is linked with quality patient care and reduction in medical errors³
- Nurses who are certified have higher perceptions of empowerment and therefore improve work effectiveness⁴
- Demonstrates commitment to the infusion nursing specialty
- Greater credibility from recognized validation of your experience

¹*Nursing Journal*, January 2006.

²Harris Interactive, Inc. American Association of Critical-Care Nurses Survey. November 2002.

³American Association of Critical-Care Nurses.

⁴*Journal of Nursing Administration*, May 2006.

Benefits for Patients and Employers

INCC encourages employer support because maintaining certification means that the CRNI® is exposed to the latest developments, technologies, and techniques within the infusion specialty. This increases positive patient outcomes, therefore providing benefits for the employer. National accrediting organizations such as ANCC's Magnet Recognition Program® use certification as a benchmarking tool. CRNI®s help to meet the demand for standards and safety by showing that they are competent and skilled specialists. Furthermore, patient satisfaction increases when practice errors are decreased and patient outcomes are improved. Employers who support their nurses through certification improve retention rates by showing that they are willing to invest in their nurses' education. This helps to develop a stable and highly skilled workforce while decreasing in-house infusion training time. Employers with credentialed infusion nurses are better able to establish a quality mentor program using nurses whose knowledge has been tested and validated. Visit www.incc1.org for tips on employer support.

About the Infusion Nurses Certification Corporation (INCC)

VISION Certification by INCC is the standard of excellence that nurses will seek in order to provide optimal infusion care that the public expects, demands, and deserves.

MISSION INCC promotes excellence in infusion nursing certification by:

- Developing and administering a comprehensive, evidence-based program
- Advocating the importance of the CRNI® credential
- Supporting continuing infusion nursing education and research

VALUES INCC is committed to:

Integrity - We are committed to providing a psychometrically sound, legally defensible certification program.

Public Protection - We support the role certified nurses play in promoting optimal health outcomes and ensuring that our program is driven by the needs of the public.

Excellence - We are committed to providing a program of high quality and are dedicated to a process of continuous improvement.

CRNI® Exam Accreditation

The CRNI® exam received accreditation from the Accreditation Board for Specialty Nursing Certification (ABSNC) in July 2006. Accreditation status is granted for five years.

ABSNC is the standard-setting body for specialty nursing certification programs and offers a stringent and comprehensive accreditation process. INCC provided documentation demonstrating that it has met the 18 ABSNC standards of quality. ABSNC, one of two nationally recognized organizations to accredit certification programs, is specifically designed to recognize specialty nursing certification programs.

What does this mean for those interested in becoming certified in infusion nursing through the CRNI® program? It means that a nationally recognized accrediting body has determined that the CRNI® credential is based on a valid and reliable testing process, and that the structures in place to administer the CRNI® examination meet and exceed the standards of the certification industry from a legal, regulatory, and association management perspective.

For information about ABSNC and the accreditation process, visit www.nursingcertification.org.

Exam Application Deadlines and Fees

	Early Bird Includes \$50 discount	Regular
March 2011 Exam	December 10, 2010	January 10, 2011
September 2011 Exam	June 10, 2011	July 10, 2011
Exam Fees: Initial Certification		
INS Member	\$285	\$335
Joining INS (includes 1-year INS membership)	\$375	\$425
Nonmember	\$410	\$460
Recertification by Examination (includes \$150 recertification fee)		
INS Member	\$435	\$485
Joining INS (includes 1-year INS membership)	\$525	\$575
Nonmember	\$585	\$635

Exam Development

INCC's RN Examination Council, in conjunction with Applied Measurement Professionals, Inc. (AMP), is responsible for the development and administration of the CRNI® exam. The Council consists of seven CRNI®s who are recognized experts in the content areas of the exam. AMP is a national testing agency that contributes psychometric expertise to the test development, test administration, and test evaluation process. For information about AMP, visit www.goAMP.com.

CRNI® Examination Details

Eligibility Criteria

CRNI® exam applicants must provide documentation of the following:

- A current, active, unrestricted Registered Nurse (RN) license in the United States or Canada. If you cannot copy your RN license, you must download documentation from your Board of Nursing's Web site. (See www.ncsbn.org.)
Nurses Educated Abroad - Nurses without a US or Canadian RN license are eligible to take the CRNI® Examination. They must submit an educational evaluation and license equivalency report from an approved organization. E-mail julie.smiley@ins1.org or call (800) 434-INCC for additional information.
- A minimum of 1,600 hours of experience in infusion therapy as an RN within the past two years. Nursing experience may be in the areas of nursing education, administration, research, or clinical practice within the infusion specialty. Direct bedside care is not a requirement. (See Clinical Practice Documentation and Affirmation Form on p. 19.)

Date and Time

The CRNI® exam is offered during the months of March and September (exclusive of Labor Day, September 5). Appointments are offered Monday through Saturday at 9:00 am and 1:30 pm. Appointments can be made approximately one month before the testing window, after appointment notifications are received from AMP. Candidates are scheduled on a first-come, first-served basis. Prompt scheduling is recommended to secure your preferred testing date and time.

Locations

The exam is available at more than 170 AMP Assessment Centers throughout the United States. International locations are available on request. Additional fees may apply.

AMP Assessment Centers provide accessibility to most candidates in all states and major metropolitan areas. AMP Assessment Centers are typically located in H&R Block offices. A current listing of AMP Assessment Centers, including addresses and driving directions, is at www.goAMP.com. Specific address information will be provided when a candidate schedules an exam appointment.

Exam Content

The three-hour, computer-based CRNI® exam consists of 170 items. Candidates are scored on 150 items. Twenty items are being pretested for future use. The CRNI® Examination Content Outline (pp. 10-11) is based on the results of a recent Practice Analysis, which identifies the responsibilities of an infusion nurse in the United States.

The exam consists of four-option, multiple-choice questions written at three different cognitive levels:

1. **Recall:** The ability to recall or recognize specific information is required.
2. **Application:** The ability to comprehend, relate, or apply knowledge to new or changing situations is required.
3. **Analysis:** The ability to analyze and synthesize information, to determine solutions, and/or to evaluate the usefulness of a solution is required.

These categories represent an organized way to identify the performance that practitioners will use on the job.

Application Process

Required Documentation

To apply for the exam, a complete exam application, consisting of the following, must be submitted to INCC:

- CRNI® Examination Application Form, p. 17
- Employer Appreciation Information, p. 18
- Clinical Practice Documentation and Affirmation Form, p. 19
- Documentation of a current, active, unrestricted RN license, p. 19
- Applicable fees (see CRNI® Examination Application Form, p. 17)

Deadlines

Complete applications must be received by the following deadlines:

	Early Bird	Regular
March Exam	December 10, 2010	January 10, 2011
September Exam	June 10, 2011	July 10, 2011

Late Applications

Applications received after regular deadlines will be accommodated subject to availability. A \$50 late fee will be applied.

Application Acceptance

INCC will mail a receipt and confirmation letter of eligibility to the applicant within three to four weeks of processing an exam application.

Applicants who are determined to be ineligible to take the exam will be notified. Ineligibility decisions may be appealed by submitting a written request for appeal to INCC within 15 calendar days of the denial of eligibility to sit for the exam. A copy of the full Applicant Appeals Process policy is available from INCC upon request.

Scheduling Notification

Approximately one month before an exam administration, applicants will receive a postcard and an e-mail from AMP with instructions on how to schedule testing. Schedule your exam promptly to secure your preferred testing date and time. Your notification will include a unique identification number that is required to make your exam appointment.

Name and Address Changes

If you move or change your name or e-mail address, you should immediately notify INCC in writing. To ensure admission to the Assessment Center, any name changes should be submitted to INCC at least 10 business days prior to taking the exam.

Application Submission Policy

INCC reserves the right to verify information supplied by or on behalf of a candidate. Any misrepresentation of information shall be considered grounds for prohibition from testing or revocation of certification. An application is considered complete only if all information required is complete, legible, and accurate; if the candidate is eligible for the exam; and if the appropriate fee accompanies the application. Applicants are advised to mail their applications to INCC using certified or overnight mail by traceable courier. INCC is not responsible for lost, misdirected, late, or undeliverable mail. A certified mail, certificate of mailing, or other courier receipt can serve as proof that the application was mailed.

Applications received via “Express Mail” or fax are not considered express applications and will be processed in the order in which they are received.

INCC does not discriminate among candidates on the basis of age, gender, race, religion, national origin, disability, sexual orientation, or marital status.

Discounts

Retake Discount

Candidates who have previously failed the CRNI® exam qualify for a \$50 discount. CRNI®s who are recertifying by exam are not eligible.

Group Discount

Groups of five or more candidates qualify for a discount of \$25 per person. Applicants transferring from a prior year’s exam are not eligible. The discount will be honored only if all application packets are submitted in one envelope, along with the Group Discount Application Form (p. 20).

VA Reimbursement

CRNI® certification has been approved by the Department of Veterans Affairs (VA) as an educational benefit for military personnel. This licensing and certification benefit allows the VA to reimburse your certification fee, if you are eligible. For more information and benefit application instructions, visit the VA Web site at www.gibill.va.gov and follow the link for Education Benefit Programs.

The VA is currently running a Let’s Get Certified Campaign for its nurses. INCC is participating in the program by offering discounts on CRNI® exam application and study materials to eligible nurses. For information and application forms, visit www.incc1.org/letsgetcertified.

Special Accommodations

In compliance with the Americans with Disabilities Act of 1990, all reasonable special requests will be accommodated. Complete the Special Accommodation Request Form (p. 20) and submit it to INCC, with your application and fee, and a letter from a healthcare or education professional explaining your requirements. *Applications for special accommodations must be received by regular deadlines.*

Scheduling an Exam

After eligibility requirements are approved and the candidate has received written confirmation from AMP, approximately three weeks before the testing window, the candidate can schedule an appointment to take the exam. Appointments are available on a first-come, first-served basis, Monday through Saturday, at 9:00 am and 1:30 pm. Schedule your exam promptly to secure your preferred testing date and time.

There are two ways to schedule an appointment to take the CRNI® Examination:

Online Scheduling

The candidate may schedule a testing appointment online at any time by using AMP’s Online Application/Scheduling service at www.goAMP.com. To use this service, follow these easy steps:

- Go to www.goAMP.com and select “Candidates.”
- Follow the simple, step-by-step instructions to complete the scheduling process.
- If special accommodations are being requested, please submit the Special Accommodation Request Form (p. 20) to INCC before regular deadlines. To schedule your exam, contact AMP at (888) 519-9901.

Telephone Scheduling

Call AMP at (888) 519-9901 to schedule a testing appointment. This toll-free number is answered from 7:00 am to 9:00 pm (Central Time) Monday through Thursday, 7:00 am to 5:00 pm on Friday, and 8:30 am to 5:00 pm on Saturday. Hours are subject to change; please visit www.goAMP.com.

When scheduling an exam, be prepared to confirm a location, a preferred date and time for testing, and to provide the unique identification number that you will be assigned at the time of exam application. When you contact AMP to schedule an exam appointment, you will be notified of the time to report to the center. Please make a note of it because you will NOT receive an admission letter.

If you contact AMP by 3:00 pm Central Time on ...	Depending on availability, your exam may be scheduled as early as...
Monday	Wednesday
Tuesday	Thursday
Wednesday	Friday/Saturday
Thursday	Monday
Friday	Tuesday

Exam Appointment Changes

A candidate may reschedule an exam appointment at no charge once by calling AMP at (888) 519-9901 at least two business days prior to the scheduled testing session. (See table below.) Online rescheduling is available 24 hours a day, seven days a week.

If the exam is scheduled on ...	AMP must be contacted to reschedule the exam by the previous ...
Monday	Wednesday
Tuesday	Thursday
Wednesday	Friday
Thursday	Monday
Friday	Tuesday

Exam Withdrawal or Cancellation

Cancellation

If written notification of withdrawal is submitted to INCC before regular deadlines (see table below), the payee will receive a refund of the exam fee, less a \$50 processing fee. No refunds can be issued after regular deadlines. INS Membership fees are not refundable.

Transfer

After regular deadlines, applicants can transfer their exam application to the next March or September exam. A Transfer Request Form and \$50 administrative fee must be received before dates noted in the table below. Late applications are not guaranteed acceptance and are subject to additional fees.

Withdrawal Deadlines		
	March Exam Administration	September Exam Administration
Cancellation Notification	January 10, 2011	July 10, 2011
Transfer Requests	March 1, 2011	September 1, 2011

To complete the transfer process, another complete exam application for the preferred administration must be submitted to INCC, along with any increases in exam fees, prior to regular application deadlines. Transfers are valid for one year from the original exam administration. Transfers are offered once only. Refunds are not permitted.

Contact INCC at (800) 434-INCC, or visit www.incc1.org for a Transfer Request Form.

Substitutions

Another candidate may be substituted if the original transferring candidate cannot sit for the exam during the following year. A \$50 administration fee will be charged, in addition to the \$50 transfer fee (if applicable). Contact INCC at (800) 434-INCC or visit www.incc1.org for a Transfer Substitution Form. Substitution requests must be received by regular deadlines.

Missed Appointments and Cancellations

A candidate will forfeit the application and all fees paid to take the exam under the following circumstances:

- The candidate does not submit a written request to withdraw or transfer according to above policies.
- The candidate wishes to reschedule an exam but fails to contact AMP at least four business days prior to the scheduled testing session.
- The candidate wishes to reschedule a second time.
- The candidate appears more than 15 minutes late for an exam.
- The candidate fails to report for an exam appointment.

A complete application and exam fee are required to reapply for the exam.

Inclement Weather, Power Failure, or Emergency

In the event of inclement weather or unforeseen emergencies on the day of an exam, AMP will determine whether circumstances warrant the cancellation, and subsequent rescheduling, of an exam. The exam will usually not be rescheduled if the Assessment Center personnel are able to open the Assessment Center. If power to a testing center is temporarily interrupted during an administration, your exam will restart where you left off and you may continue the exam. Candidates may contact AMP's Weather Hotline at (800) 380-5416 (24 hours/day) or visit www.goAMP.com prior to the exam to determine if AMP has been advised that any Assessment Centers are closed. Every attempt is made to administer the exam as scheduled; however, should an exam be cancelled at an Assessment Center, all scheduled candidates will receive notification regarding rescheduling or reapplication procedures.

Test Day

The CRNI® Examination will be administered by computer at an AMP Assessment Center. Candidates do not need any computer experience or typing skills to take the exam. On the day of your testing appointment, report to the Assessment Center no later than your scheduled testing time. Look for the signs indicating AMP Assessment Center Check-in. **A CANDIDATE WHO ARRIVES MORE THAN 15 MINUTES AFTER THE SCHEDULED TESTING TIME WILL NOT BE ADMITTED.**

Identification

To gain admission to the Assessment Center, candidates need to present two forms of identification, one with a current photograph. Both forms of identification must be current and include the candidate's current name and signature. The candidate will be required to sign a roster for verification of identity. Acceptable forms of photo identification include a current driver's license with photograph, a current state identification card with photograph, a current passport, or a current military identification card with photograph. Employment ID cards, student ID cards, and any type of temporary identification are NOT acceptable as the primary form of identification.

You must have proper identification to gain admission to the Assessment Center. Failure to provide appropriate identification at the time of the exam is considered a missed appointment. There will be no refund of your testing fee.

Security

INCC and AMP maintain exam administration and security standards that are designed to ensure that all candidates are provided the same opportunity to demonstrate their abilities. The Assessment Center is continuously monitored by audio and video surveillance equipment for security purposes.

The following security procedures apply during the exam:

- Exams are proprietary. No cameras, notes, tape recorders, personal digital assistants (PDAs), pagers, or cell phones are allowed in the testing room.
- No programmable calculators are permitted. Only silent, hand-held, solar- or battery-operated calculators without paper tape-printing capabilities or alphabetic keypads may be used. Financial calculators are allowed if they meet these specifications. Calculator malfunction during an exam does not constitute grounds for challenging test scores or requesting additional exam time.
- No guests, visitors, or family members are allowed in the testing room or reception areas.
- No personal items, valuables, or weapons should be brought to the Assessment Center. Only keys and wallets may be taken into the testing room. AMP is not responsible for items left in the reception area.

Exam Restrictions

- No personal belongings will be allowed in the Assessment Center. Pencils will be provided during check-in.
- You will be provided with scratch paper to use during the exam. You must return the scratch paper to the supervisor at the completion of testing or you will not receive a score report. No documents or notes of any kind may be removed from the exam room.
- No questions concerning the content of the exam may be asked during the test.
- Eating, drinking, or smoking will not be permitted in the Assessment Center.
- You may take a break whenever you wish, but you will not be allowed additional time to make up for time lost during breaks.

Misconduct

Individuals who engage in any of the following conduct may be dismissed from the exam, their scores will not be reported, and exam fees will not be refunded. Examples of misconduct are when a candidate:

- creates a disturbance, is abusive, or otherwise uncooperative;
- uses electronic communications equipment such as pagers, cell phones, PDAs;
- gives or receives help or is suspected of doing so;
- attempts to record test questions or make notes;
- attempts to take the exam for someone else; or
- is observed with notes, books, or other aids.

Copyrighted Exam Questions

All exam questions are the copyrighted property of INCC. It is forbidden under federal copyright law to copy, reproduce, record, distribute, or display these exam questions by any means, in whole or in part. Doing so may subject you to severe civil and criminal penalties.

Practice Exam

After your identification has been confirmed, you will be directed to a testing carrel. You will be instructed on-screen to enter your unique identification number. You will take your photograph, which will remain on-screen throughout your exam session. This photograph will also print on your score report. Prior to attempting the timed exam, you will be given the opportunity to practice taking an exam on the computer. The time you use for this practice exam is NOT counted as part of your exam time or score. When you are comfortable with the computer testing process, you may quit the practice session and begin the timed exam.

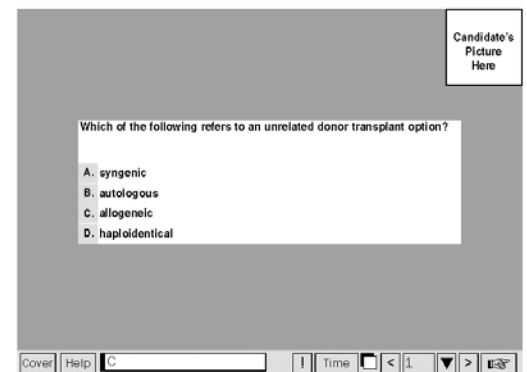
Timed Exam

Following the practice exam, you will begin the actual exam. Before beginning, instructions for taking the exam are provided on-screen.

The computer monitors the time you spend on the exam. The exam will terminate if you exceed the time allowed. You may click on the “Time” box in the lower right portion of the screen or select the “Time” key to monitor your time. A digital clock indicates the time remaining for you to complete the exam. The Time feature may be turned off during the exam.

Only one exam item is presented at a time. The question number appears in the lower right portion of the screen. Choices of answers to the exam question are identified as A, B, C, or D. You must indicate your choice by either typing in the letter in the response box in the lower left portion of the screen or clicking in the option using the mouse. To change your answer, enter a different option by pressing the A, B, C, or D key or by clicking on the option using the mouse. You may change your answer as many times as you wish during the testing time limit.

To move to the next question, click on the forward arrow (>) in the lower right portion of the screen or select the NEXT key. This action will move you forward through the exam question by question. If you wish to review any question, click the backward arrow (<) or use the left arrow key to move backward through the exam.



An exam question may be left unanswered for return later in the testing session. Questions may also be bookmarked for later review by clicking in the blank square to the right of the “Time” button. Click on the hand icon or select the NEXT key to advance to the next unanswered or bookmarked question on the exam. To identify all unanswered and bookmarked questions, repeatedly click on the hand icon or press the NEXT key. When the exam is completed, the number of exam questions answered is reported. If all questions have not been answered and there is time remaining, return to the exam and answer those questions.

Be sure to provide an answer for each exam question before ending the exam. There is no penalty for guessing.

Candidate Comments

During the exam, online comments may be provided for any question by clicking on the button displaying an exclamation point (!) to the left of the “Time” button. This opens a dialogue box where comments may be entered. Comments will be reviewed, but individual responses will not be provided.

Any problems during testing should be directed to the testing supervisor.

Following the Exam

Scoring the Exam

After completing the exam, candidates are asked to complete a short evaluation of their testing experience. Then, candidates are instructed to report to the testing supervisor to receive their score report. Scores are reported in written form only, in person, or by US Mail. Scores are not reported over the telephone, by electronic mail, or by fax.

Your score report will indicate a “pass” or “fail.” Additional detail is provided in the form of raw scores by major content category. A raw score is the number of questions you answered correctly. Your pass/fail status is determined by your raw score. Even though the exam consists of 170 questions, the candidate’s score is based on 150 questions. Twenty questions are pretest questions.

The minimum passing score required to pass the CRNI® Examination is established by the Angoff method, a criterion-referenced methodology in which expert judges estimate the passing probability of each question on the examination. These ratings are averaged for a “base form” of the examination to determine the minimum passing score (i.e., the number of correctly answered questions required to pass the examination), to ensure that those who pass have demonstrated the expertise deserving of the credential. Since different forms of the examination will be developed for computer-based testing, and those forms will be composed of only previously used or pretested items to compute candidate scores, the level of expertise required to pass is preserved through pre-equating. This procedure involves evaluating the performance characteristics of items on a new form, specifically the difficulty and discrimination indexes (*P* value and *rpb*) to determine the passing point on the new form that best represents the same amount of knowledge as was required to pass the base form. Because the new forms can vary somewhat in difficulty, the passing point may be slightly higher or lower than that of the base form.

Score Cancellation

INCC and AMP are responsible for the validity and integrity of the scores they report. On occasion, occurrences such as computer malfunction or misconduct by a candidate may cause a score to be suspect. INCC and AMP reserve the right to void or withhold exam results if, upon investigation, violation of its regulations is discovered.

If You Pass the Exam

The CRNI® credential becomes effective April 1 for successful candidates of a March exam and October 1 for successful candidates of a September exam. Recertification by examination or continuing education follows every three years thereafter on December 31. Please see p. 15 for additional recertification information.

Successful candidates will receive a certification packet from INCC six to eight weeks after passing the exam. The packet includes a certificate, wallet card, complimentary CRNI® pin, and information about recertifying for the CRNI® credential. Please review it carefully.

A \$10 fee is charged for duplicate certificates/wallet cards or replacement pins. Both can be ordered through the INS Store at www.ins1.org.

If You Do Not Pass the Exam

Those who do not pass the exam can reapply for the next exam administration by submitting another complete application with appropriate fee to INCC. Unsuccessful candidates who retake the CRNI® Examination qualify for a \$50 discount. Candidates may take the exam an unlimited number of times as long as they continue to meet the eligibility requirements.

Individuals who do not pass the exam and believe that their exam was incorrectly graded, that the exam was administered in a manner inconsistent with INCC policies, or who experienced a major disruption of the exam process may file an

appeal. Adverse testing conditions and disruptions should be reported on exam day to the testing supervisor. Appeals must be submitted in writing to INCC within 15 days of receipt of the exam result. A full copy of the *Applicant Appeals Process* is available upon request from INCC.

Failing to Report for an Exam

A candidate who fails to report for an exam forfeits the application and all fees paid to take the exam. A completed application and exam fee are required to reapply for the exam.

Confidentiality

Information about candidates and their exam results are considered confidential. Studies and reports concerning candidates will contain no information identifiable with any candidate, unless authorized by the candidate.

INCC will verify the certification status of an individual. Verification will include the individual's name and whether or not they are currently certified as a CRNI® in good standing. Verification requests must be submitted in writing and must include the certificant's name and address.

Duplicate Score Report

Candidates may purchase additional copies of their results at a cost of \$25 per copy. Requests must be submitted to AMP, in writing, within 12 months after the exam. The request must include the candidate's name, unique identification number, mailing address, telephone number, date of exam, and exam taken. Submit this information with the required fee payable to AMP in the form of a money order or cashier's check. Duplicate score reports will be mailed within approximately two weeks after receipt of the request and fee. Mail requests to Applied Measurement Professionals, Inc., Examination Services Department, 18000 W. 105th Street, Olathe, KS 66061-7543.

Revocation of the CRNI® Credential

INCC may withdraw certification status or impose other sanctions if a CRNI® loses his or her RN license, misrepresents his or her credential(s), or practices in a manner deemed morally or ethically unacceptable by the INCC Board of Directors. Alleged violations will be investigated by the INCC Disciplinary Committee. In the event of an unfavorable decision, appeals may be directed to the INCC Board of Directors, who are the final authority in INCC disciplinary matters. A complete copy of the *Disciplinary Action and Appeals for Misrepresentation and Non-Compliance* policy is available from the INCC office upon request.

Frequently Asked Questions

1. *My state does not allow me to copy my RN license. What should I do?*

You should submit a letter from your state Board of Nursing verifying your current, active, unrestricted RN license, or download the information from your Board of Nursing's Web site (see www.ncsbn.org).

2. *What constitutes 1,600 hours of clinical infusion therapy experience?*

The requirement of 1,600 hours of clinical infusion therapy experience ensures that the RN has sufficient exposure to infusion technologies and has the skill set required for knowledge of the infusion practice. Experience may be within one or several of the nine core areas: 1,600 hours of direct clinical bedside experience is not required. You may be an educator, researcher, administrator, manager, or nurse; if you have regularly practiced infusion therapy in any of those capacities as an RN within the past two years, you have more than likely obtained the requisite hours.

3. *What should I use to study for the exam?*

Please see Studying for the Exam on p. 13.

4. *When can I begin earning CRNI® recertification units when I've passed the exam?*

You can begin earning recertification units from the date your credential becomes effective: April 1, if you pass a March exam, and October 1, if you pass a September exam.

5. *Why is there a \$150 recertification fee for all CRNI®s?*

Whether you are recertifying by exam or continuing education, INCC provides various services during the certification period, including upkeep of CRNI® records, recertification reminder mailings, database maintenance, auditing, and program development and maintenance.

CRNI® Examination Content Outline

The CRNI® Examination is scored on 150 multiple-choice questions in nine clinical areas of infusion therapy. The test specifications that follow are based on a job analysis to ensure the exam is reflective of current infusion nursing practice. More information about the job analysis is available at www.incc1.org.

A more detailed content outline is included in the *CRNI® Examination Preparation Guide*. See p. 21 for ordering information.

1. **Technology and Clinical Applications** - 25% or 38 questions
 - A. Assess patient status
 - B. Participate in patient care planning
 - C. Select devices, supplies, and equipment
 - D. Educate patient and/or significant others regarding type of treatment, purpose of therapy, administration techniques, and potential complications
 - E. Initiate therapy
 - F. Perform routine care and maintenance
 - G. Identify and manage infusion-related complications (local and systemic)
 - H. Discontinue therapy
 - I. Remove device
 - J. Document
2. **Fluid and Electrolyte Balance** - 13.3% or 20 questions
 - A. Assess patient
 - B. Determine appropriateness of prescribed therapy regarding pharmacological properties, concentration, stability, compatibility, and age-specific factors
 - C. Educate patient and/or significant others regarding expected outcomes and potential adverse effects
 - D. Select supplies and equipment based on prescribed therapy, length of therapy, clinical conditions, and age of patient (e.g., access device, administration set, add-on devices, and electronic flow control)
 - E. Administer prescribed fluid and electrolyte therapy
 - F. Evaluate patient's response to therapy
 - G. Initiate nursing interventions
 - H. Document
3. **Pharmacology** - 13.3% or 20 questions
 - A. Assess patient for drug-specific data
 - B. Determine appropriateness of prescribed therapy regarding drug classification, pharmacological properties, concentration, stability, dosage, compatibility, laboratory tests, and age-specific factors
 - C. Educate patient and/or significant others regarding drug classification, purpose of therapy/therapeutic effect, administration techniques, and potential adverse effects
 - D. Select supplies and equipment based on prescribed therapy, length of therapy, clinical condition, and age of patient (e.g., access device, administration set, add-on device, and electronic flow control)
 - E. Initiate therapy
 - F. Evaluate patient's response to therapy
 - G. Initiate nursing interventions
 - H. Document
4. **Infection Control** - 13% or 20 questions
 - A. Assess patient for susceptibility to infection
 - B. Educate patient and/or significant others regarding administration techniques, aseptic technique, storage and disposal of supplies and medication, and signs and symptoms of infection
 - C. Maintain established infection control practices
 - D. Evaluate patient's response to therapy
 - E. Initiate nursing interventions
 - F. Document
5. **Pediatrics** - 5.3% or 8 questions
 - A. Assess patient
 - B. Determine appropriateness of prescribed therapy regarding dosage, volume, rate, drug classification, pharmacological properties, concentration, stability, and age-specific factors
 - C. Educate patient and/or significant others regarding drug classification, purpose of therapy/therapeutic effect, administration techniques, potential adverse effects, and role of parent/significant other
 - D. Select supplies and equipment based on prescribed therapy, length of therapy, clinical condition, and age of patient (e.g., access device, administration set, add-on device, and electronic flow control)
 - E. Initiate therapy
 - F. Evaluate patient's response to therapy
 - G. Initiate nursing interventions
 - H. Document

6. **Transfusion Therapy** - 5.3% or 8 questions

- A. Assess patient
- B. Determine appropriateness of the blood or blood component related to laboratory data, diagnosis, transfusion history, and age-specific factors
- C. Educate patient and/or significant others regarding type of component, purpose of therapy, administration techniques, potential complications, and adverse effects
- D. Select supplies and equipment based on prescribed therapy, length of therapy, clinical condition, and age of patient (e.g., access device, administration set, add-on device, compatible solutions for therapy, electronic flow control, and blood warmer)
- E. Initiate therapy
- F. Evaluate patient's response to therapy
- G. Initiate nursing interventions
- H. Document

7. **Antineoplastic/Biologic Therapy** - 10.6% or 16 questions

- A. Assess patient
- B. Determine appropriateness of prescribed therapy related to drug classification, pharmacological properties, current protocols, previous therapy, and age-specific factors
- C. Educate patient and/or significant others regarding type and purpose of therapy, safe administration and post-administration requirements, potential complications and adverse effects, research options, and investigational protocol
- D. Select supplies and equipment based on prescribed therapy, length of therapy, clinical condition, and age of patient (e.g., access device, administration set, add-on device, and electronic flow control)
- E. Initiate therapy
- F. Maintain established antineoplastic/biologic administration practices
- G. Evaluate patient's response to therapy
- H. Initiate nursing interventions
- I. Document

8. **Parenteral Nutrition** - 6.6% or 10 questions

- A. Assess patient
- B. Determine appropriateness of prescribed therapy regarding purpose, duration, type of therapy, pharmacological properties, concentration, stability, and age-specific factors
- C. Educate patient and/or significant others regarding type and purpose of therapy, administration requirements, potential complications, and storage
- D. Select devices, supplies, and equipment based on prescribed therapy, length of therapy, and age of patient (e.g., access device, administration set, add-on device, and electronic flow control)
- E. Initiate therapy
- F. Evaluate patient's response to therapy
- G. Initiate nursing interventions
- H. Document

9. **Performance Improvement** - 6.6% or 10 questions

- A. Identify and apply structural components (e.g., laws, standards [professional and institutional], guidelines, policies and procedures, regulatory agencies [federal, state, and local])
- B. Identify and apply structural components based on evidence-based practice
- C. Participate in performance improvement process

Sample Questions

The *CRNI® Examination Preparation Guide* contains an additional 100 sample questions with answers and rationales. See p. 21 for ordering information.

The following examples illustrate the types of questions found on the exam. An answer key follows the end of this section.

1. A physician orders the removal of a central venous access device (CVAD) and a culture of the catheter tip. Which of the following is the most appropriate nursing procedure?
 - A. Use aseptic technique, remove the catheter, and send tip for a qualitative culture
 - B. Prep the catheter site with antiseptic solution, aseptically remove the catheter, and send tip for semiquantitative culture
 - C. Apply antiseptic ointment to the catheter site, aseptically remove the catheter, and send tip for semiquantitative culture
 - D. Aseptically remove the catheter, apply antiseptic ointment, and send tip for a qualitative culture
2. Which of the following is the most frequently involved pathogen in catheter-related infections?
 - A. *Staphylococcus*
 - B. *Pseudomonas*
 - C. *Klebsiella*
 - D. *Enterobacter*
3. Lidocaine HCl (Xylocaine®) is administered primarily for the treatment of
 - A. congestive heart failure.
 - B. ventricular arrhythmias.
 - C. hypertension.
 - D. hypotension.
4. What percentage of water comprises the body weight of a full-term infant?
 - A. 45%
 - B. 55%
 - C. 65%
 - D. 75%
5. Which of the following laboratory values is most important to review before cisplatin (Platinol®) is administered?
 - A. sedimentation rate
 - B. biochemical profile (chemistry panel)
 - C. urinalysis
 - D. creatinine clearance
6. A nurse inserts a peripheral-short catheter against the wishes of a coherent adult patient. In this situation, the nurse could be charged with
 - A. assault.
 - B. battery.
 - C. negligence.
 - D. malpractice.
7. A nurse is monitoring a patient who has excessive amounts of drainage from a nasogastric tube. The nurse should observe the patient closely for the development of
 - A. metabolic acidosis.
 - B. metabolic alkalosis.
 - C. hypernatremia.
 - D. hyperkalemia.
8. A physician has just written an order to discontinue a patient's parenteral nutrition. The patient has been receiving 25% dextrose, 4.25% amino acids, electrolytes, vitamins, and trace elements at a rate of 160 mL/hour for 5 weeks. The discontinuance order reads as follows: Decrease rate to 80 mL/hour for 1 hour, then to 40 mL/hour for 1 hour and then discontinue. This tapering schedule is
 - A. slow, but acceptable.
 - B. fast, but acceptable.
 - C. too slow and, therefore, unacceptable.
 - D. too fast and, therefore, unacceptable.
9. Which of the following statements is true about whole blood that is stored for 19 days before it is transfused?
 - A. The stored blood supplied all coagulation factors in the plasma.
 - B. Platelets were still present in the stored blood.
 - C. The plasma potassium level has risen in the stored blood.
 - D. The blood will not be outdated until 25 days have passed.

Studying for the Exam

The CRNI® Examination is comprehensive, covering nine core areas of infusion nursing. Daily nursing practice does not always expose the RN to all nine core areas; therefore, most candidates need to study for the CRNI® Examination. Choice of study aid depends upon learning style and current knowledge base. INCC suggests that all candidates purchase the CRNI® *Examination Preparation Guide*; included are 100 practice questions that can assist candidates in determining areas of strength and weakness and tailoring study accordingly, while also taking into account the weight of each content area. Among the other references outlined below, INCC also highly recommends *Infusion Nursing: An Evidence-Based Approach*, *Infusion Nursing Standards of Practice, Policies and Procedures for Infusion Nursing*, and *Core Curriculum for Infusion Nursing*.

INCC Recommended Study Aids

CRNI® Examination Preparation Guide and Practice Questions

This comprehensive guide contains a complete description of the examination including content areas, test specifications, key concepts, item complexity levels, item types, laboratory values, abbreviations, math calculation requirements, and 100 sample questions, with their answers and rationales. **\$20.00**

CRNI® Preparatory Review Program CD-ROM

This CD-ROM offers a recording of the nine-hour preparatory review program that was presented at the 2006 INS Annual Meeting. Copies of each speaker's complete PowerPoint presentation are included, so you can follow along while adding your own notes. **\$60.00**

Alexander M, et al, eds. *Infusion Nursing: An Evidence-Based Approach*, 3rd ed. Philadelphia, PA: Saunders/Elsevier; 2010. This often-referenced textbook is the definitive guide to infusion therapy and a powerful resource for preparing to take the CRNI® Examination. The textbook addresses all nine core areas of infusion therapy. It also provides descriptions, illustrations, and uses for a wide variety of infusion-related medical equipment and offers comprehensive coverage of pharmacologic agents. **\$97.00 INS members \$110.00 nonmembers**

Infusion Nurses Society. *Infusion Nursing Standards of Practice*. *J Infusion Nurs*. 2006, 29(1S).

The *Infusion Nursing Standards of Practice* is the infusion nurse's guide to infusion therapy administration. Revised in 2006, the *Standards* covers the critical issues of nursing practice and clinical management. It is regarded by professionals across the healthcare spectrum as the authority on topics related to infusion therapy.

\$18.00 INS members \$51.00 nonmembers

Infusion Nurses Society. *Policies and Procedures for Infusion Nursing*, 3rd ed. Norwood, MA; 2006.

Offers consistent, step-by-step procedures for patient assessment, equipment use, therapy delivery, infection control, and performance improvement.

\$52.00 INS members \$65.00 nonmembers

Alexander M, Corrigan A, eds. *Core Curriculum for Infusion Nursing*, 3rd ed. Philadelphia, PA: Lippincott Williams & Wilkins; 2004. The third edition of the *Core Curriculum for Infusion Nursing* reviews all nine core areas of infusion therapy, helping you build on your infusion nursing skills and prepare for the CRNI® Examination. This powerful resource delivers a sophisticated body of knowledge that provides principles of infusion therapy applicable to all care settings.

\$51.00 INS members \$55.00 nonmembers

To order any of the above study aids, please call (800) 694-0298, visit the INS Store at www.ins1.org, or use the Study Aid Order Form on p. 21.

Core References

Gahart BL, Nazareno AR. *Intravenous Medications: A Handbook for Nurses and Other Allied Health Personnel*, 26th ed. St. Louis, MO: Mosby; 2010.

Order at **www.us.elsevierhealth.com** or call (800) 545-2522.

Kee JL, Paulanka BJ, Polek C. *Fluids and Electrolytes with Clinical Applications: A Programmed Approach*, 8th ed.

Clifton Park, NY: Delmar Learning; 2010.

Order at **www.amazon.com**.

Weinstein SM. Plumer's *Principles and Practice of Intravenous Therapy*, 8th ed. Philadelphia, PA: Lippincott Williams & Wilkins; 2007.

Order at **www.lww.com** or call (800) 638-3030.

Additional References

The following references can be used in addition to the core references:

Vengelen-Tyler V, ed. *American Association of Blood Banks. Technical Manual*, 16th ed. Bethesda, MD: AABB; 2008.

Order at **www.aabb.org** or call (301) 215-6499.

Wong D, Hockenberry M, Wilson D, eds. *Whaley & Wong's Nursing Care of Infants and Children*, 8th ed. St. Louis, MO: Mosby; 2006.

Order at **www.us.elsevierhealth.com** or call (800) 545-2522.

Chernecky C, Berger B. *Laboratory Tests and Diagnostic Procedures*, 5th ed. Philadelphia, PA: WB Saunders; 2008.

Order at **www.us.elsevierhealth.com** or call (800) 545-2522.

Miller RD. *Problems in Health Care Law*, 9th ed. Gaithersburg, MD: Aspen Publishers; 2005.

Order at **www.jpup.com** or call (800) 832-0034.

Kelly DL. *Applying Quality Management in Healthcare: A Systems Approach*. Chicago, IL: Health Administration Press; 2006.

Order at **www.amazon.com**.

Worthington PH. *Practical Aspects of Nutritional Support: An Advanced Practice Guide*. Philadelphia, PA: Saunders; 2004.

Order at **www.us.elsevierhealth.com** or call (800) 545-2522.

Recertification Basics

The CRNI® recertification requirements are designed to enhance the continued competence of nurses and ensure that certificants receive exposure during each recertification cycle to all nine core areas identified by INCC. To achieve recertification by continuing education units or by passing the CRNI® exam, nurses must participate in professional development activities that contribute to the enhancement of their knowledge, reinforce essential skills, and develop new skills that will strengthen performance as an infusion nurse.

The CRNI® recertification requirements support INCC's commitment to promoting excellence in infusion nursing by requiring nurses to remain up-to-date and knowledgeable about innovations and changes in the infusion nursing field.

Please review the following information carefully; it is the CRNI®'s responsibility to understand and meet recertification requirements. INCC's policies and procedures for recertification will be strictly enforced.

Expiration of Credential and Deadlines

The CRNI® credential is valid for three years, contingent upon continuous RN licensure. The three-year renewal cycle is based on INCC's assessment of the frequency of significant changes in infusion nursing. Expiration always falls on December 31 of the third year. Those who pass a March 2011 CRNI® Examination can begin using the designation CRNI® on April 1, 2011. Those who pass a September 2011 CRNI® Examination can begin using the designation CRNI® on October 1, 2011. All CRNI®s whose credential becomes effective in 2011 will be due to recertify December 31, 2014. Recertification units must be earned between the date the credential became effective and the date of the credential's expiration. Subsequent recertification periods will run from January 1 the first year, through December 31 of the third year (e.g., January 1, 2014, through December 31, 2016). Only recertification units obtained within that period can be submitted for recertification.

Failure to successfully recertify by the deadline will result in the revocation of the CRNI® credential.

Additional recertification information and reminders will be mailed throughout the certification period. Information is also available online at www.incc1.org. It is the professional responsibility of the CRNI® to meet recertification requirements and submit a complete recertification application and appropriate fee before published deadlines.

Recertification Options

A CRNI® can recertify by either continuing education or exam. Eligibility requirements for recertification are as follows:

- Documentation of 1,000 hours of clinical experience in infusion therapy within the previous three years. Clinical bedside experience is NOT a requirement. Nursing experience may be in the areas of nursing education, administration, research, or clinical practice within the infusion specialty.
- Documentation of a current, active, unrestricted RN license.

Recertification by Exam

To recertify by exam, a CRNI® must pass a September CRNI® Examination during the year of expiration. A complete application form with appropriate fee must be submitted before the published deadlines. If you elect to recertify through exam, the option to recertify by continuing education is forfeited.

Recertification by Continuing Education

To recertify by continuing education, 40 CRNI® recertification units (not continuing education credits) must be accumulated within the three-year recertification period, and a complete recertification application with appropriate fee should be submitted before December 31, during the year of a CRNI®'s expiration.

National INS Meeting Component

INCC requires that a minimum of 30 CRNI® recertification units be obtained through attendance at national INS meetings. This ensures that CRNI®s receive exposure to continuing education, covering all nine core areas.

Following is the list of regularly scheduled INS national educational meetings and the minimum number of CRNI® recertification units available.

Recertification Basics (continued)

INS National Meeting	Annual Schedule	Recert. Units Available
Spring National Academy	May, 2 days	20
Annual Meeting	May, 4 days	20
One-day Program	November, 1 day	10
Fall National Academy	November, 2 days	20

Visit www.ins1.org or call INS at (800) 694-0298 for additional meeting information.

Other Options for CRNI® Recertification Units

A maximum of 10 CRNI® recertification units may be submitted each three-year recertification period from a combination of any of the following options (please consult the CRNI® *Recertification Handbook*, visit www.incc1.org, or call INCC at [800] 434-INCC for specific policies and requirements):

- Publish a manuscript in the *Journal of Infusion Nursing* and receive five recertification units, for a maximum of 10.
- Present as a speaker at an INS National Meeting and receive two recertification units, for a maximum of six.
- Complete a continuing education test from the *Journal of Infusion Nursing* for a maximum of 10 recertification units.
- Attend INS local chapter education programs approved for CE credit for a maximum of five recertification units.
- Teach infusion therapy-related education programs for a maximum of five recertification units.
- Attend APPROVED non-INS educational meetings for a maximum of five recertification units.
- Publish an infusion-related manuscript in a peer-reviewed journal and receive three recertification units, for a maximum of six.
- Publish a chapter or edit an infusion-related book for a maximum of six recertification units.
- Serve on the *Journal of Infusion Nursing* Editorial Review Board for a maximum of three recertification units.
- Other CE offerings approved for CRNI® recertification units through INCC for a maximum of five CRNI® recertification units.

Further information regarding the above options is provided when you pass the CRNI® Examination and is available at www.incc1.org; please review it carefully.



2011 CRNI® Examination Application Form

MAIL TO INCC at
315 Norwood Park South
Norwood, MA 02062
(800) 434-INCC
Fax: (781) 440-9409
www.incc1.org

Use your legal name on the application. This name must match photo identification used for exam entry and will be the name printed on your certificate.

Ms. Mrs. Mr. Dr.

Last Name _____ First Name _____ Middle Initial _____

INS Membership # _____ exp. date _____ Joining INS Nonmember

PREFERRED ADDRESS

Title _____ Company _____ (if preferred address is business)

Address _____ City _____ State _____ Zip Code _____

(International Only) Province _____ Country _____ Postal Code _____

Preferred Address Home Business (affects mailings from INS and INCC)

Phone Number _____

E-mail Address _____

Which exam are you taking? March or September?

Application Deadlines		
Applications received after regular deadlines are not guaranteed acceptance and will incur a \$50 late fee.	Early Bird Includes \$50 discount	Regular
March Exam	December 10, 2010	January 10, 2011
September Exam	June 10, 2011	July 10, 2011
Initial Certification Exam Fees		
INS Member	<input type="checkbox"/> \$285	<input type="checkbox"/> \$335
Joining INS <i>(includes 1-year INS membership)</i>	<input type="checkbox"/> \$375	<input type="checkbox"/> \$425
Nonmember	<input type="checkbox"/> \$410	<input type="checkbox"/> \$460
Recertification by Examination <i>(includes \$150 recertification fee)</i>		
INS Member	<input type="checkbox"/> \$435	<input type="checkbox"/> \$485
Joining INS <i>(includes 1-year INS membership)</i>	<input type="checkbox"/> \$525	<input type="checkbox"/> \$575
Nonmember	<input type="checkbox"/> \$585	<input type="checkbox"/> \$635

NOTE: INS Membership fees are nonrefundable.

Have you remembered to include the following?

Documentation of your current, active, unrestricted RN license.

Clinical Practice Documentation Form and Affirmation.

Employer Appreciation Information.

Any special requests with appropriate documentation.

Registration Fee (from selection in box) \$ _____

Check if you are retaking the exam \$ _____
(Subtract \$50 from appropriate registration fee if eligible – not valid for recertification)

Check if a Group Discount Form is included \$ _____
(Subtract \$25 from appropriate registration fee if eligible)

Other. Please specify _____ \$ _____

DISCOUNTS CANNOT BE COMBINED

TOTAL fee enclosed

METHOD OF PAYMENT

Check/money order (payable to INCC)

MasterCard VISA AMEX

Card # _____

Exp. Date _____

Signature _____

11WB

Employer Appreciation Information

Will your employer provide any financial support or reimbursement for maintaining or renewing your credential?

Yes No

If applicable, do you authorize INCC to contact your employer to thank them for their support?

Yes No

If applicable, please provide name and address of the administrator.

Name _____

Title _____

Company Name _____

Address _____

INCC does not discriminate among candidates on the basis of age, gender, race, religion, national origin, disability, sexual orientation, or marital status.

Clinical Practice Documentation and Affirmation Form

This form is for new certification candidates only.

Recertification candidates should use the form found in the CRNI® *Recertification Handbook*.

Affirmation

By signing and submitting this Affirmation Form, I accept the conditions stated in the Infusion Nurses Certification Corporation CRNI® *Bulletin* concerning the administration of the exam, the reporting of scores, the release of information to INS, and the certification and recertification processes and policies. I certify that the information in this application is true, complete, and correct to the best of my knowledge and is made in good faith. I understand that if any information is later determined to be false, INCC reserves the right to revoke any certification granted on the basis of that false information. I understand that if I take the 2011 CRNI® Examination as a means to recertify, I forfeit the option to recertify through continuing education. I understand that the proctors at any assigned test center are authorized by me to take all actions they deem necessary and proper to administer the test securely, fairly, and efficiently. I acknowledge that the proctors may relocate me before or during the exam.

I further affirm that no nursing licensing authority has taken any disciplinary action in relation to my license to practice nursing in any state, and that my license to practice nursing has not been suspended or revoked by any state or jurisdiction.

Candidate Signature

Date

Clinical Practice Documentation

Certification candidates must submit written verification that they meet the clinical practice eligibility criteria for taking the exam. They should be involved in assessing, planning, implementing, and evaluating the care and needs of patients and clients who require infusion therapy in the course of their care. 1,600 hours of direct clinical bedside experience is not a prerequisite; registered nurses functioning as educators, administrators, or researchers in the infusion nursing practice are also eligible. The minimum requirement for clinical practice is 1,600 hours within the two years prior to the date of application.

Please ask your supervisor to sign this Documentation Form. You may duplicate the form and have it completed by as many former employers as it takes to provide evidence of infusion experience equivalent to 1,600 hours within the two years prior to the date of application.

Candidate's name (please print or type) _____

The individual named above is applying for CRNI® certification. Eligibility criteria require candidates to document their clinical experience during the previous two years.

Please complete the following to document the candidate's clinical experience, as defined above.

I verify that _____ was actively involved in the infusion nursing specialty for a minimum of 1,600 total hours within the previous two years.

Supervisor's Signature

Date

Supervisor's Name

Title

Company

Address

City

State

Zip Code

Telephone

Group Discount Application Form (if applicable)

A discount of \$25 per person is available to groups of five or more applicants. All applications must be submitted in **ONE** envelope, along with a copy of this form, to qualify for the group discount. Transferring candidates are **NOT** eligible.

1) Name of Organization _____

Contact Name

Telephone

E-mail

2) Indicate on the lines below each candidate's name.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Special Accommodation Request Form (if applicable)

Special Accommodations for Candidates with Disabilities

In compliance with the Americans with Disabilities Act of 1990, all reasonable special requests will be accommodated. Complete this Special Accommodation Request Form and submit it to INCC, with your application and fee, and a letter stating your requirements from a healthcare or education professional. *Applications for special accommodations must be received by regular deadlines.*

Scheduling Your Exam

Candidates requesting a special accommodation must schedule their exam by calling AMP at (888) 519-9901.

Candidate Name _____

(Last) (First) (MI)

Test Site Location _____

Please describe briefly the special accommodations you will need _____

(Signature)



CRNI® Study Aid Order Form
 Study Aids can also be ordered at www.incc1.org.

MAIL TO INCC at
 315 Norwood Park South
 Norwood, MA 02062
 (800) 434-INCC
 Fax: (781) 440-9409
www.incc1.org

	Quantity	Price		Total
CRNI® Exam Preparation Guide		\$20		
CRNI® Examination Preparatory Review CD-ROM		\$60		
		INS Member	Nonmember	
Core Curriculum for Infusion Nursing, 3rd ed.		\$51	\$55	
Policies and Procedures for Infusion Nursing, 3rd ed.		\$52	\$65	
Infusion Nursing Standards of Practice (2006)		\$18	\$51	
Infusion Nursing: An Evidence-Based Approach		\$97	\$110	
Massachusetts Residents add 6.25% Tax				
Shipping and Handling (see below)				
Total				

NOTE: If you are joining INS with your examination application, you qualify for member rates. Your exam application must accompany this order form.

Check here if joining INS

INS Membership Number _____ Exp. Date _____

Name _____

Title _____ Company _____

(if preferred address is business)

Address _____

City _____ State _____ Zip _____

(International Only)

Province _____ Country _____ Post Code _____

Phone _____ Fax _____

E-mail _____

Method of Payment

Check made payable to INCC

Credit Card MasterCard VISA AMEX

Credit Card Number _____ Exp. Date _____

Signature _____

Shipping & Handling	
Orders up to:	
\$75.....	\$10.00
\$120.....	\$12.00
\$150.....	\$15.00
over \$225.....	\$18.00

Please note: All orders are shipped ground. For shipping outside the US, or to Alaska and Hawaii, an additional shipping charge may apply.

CRNI®s who celebrated their 25th anniversary in 2010 share their thoughts on the CRNI® credential:

“Getting my CRNI® credential was the first step in advancing my career as a nursing leader and as a hospital administrator. Establishing expertise in one area soon expands into opportunities to grow and be heard as a leader. The patient benefits from the increased knowledge, the employer benefits by having higher skilled staff, and you benefit by having more confidence in yourself to deliver the best care possible.”

Brenda H. Dugger, MS, RN, CRNI®, CNA-BC
Vice President, Quality, Compliance and Continuing Care
St. Mary’s Health Care System
Athens, GA

“Because of the broad knowledge base of CRNI®s, they provide a ‘higher level’ of education of staff and patients, in order to enhance the deliver quality care. They provide tools to staff for early assessment, as well as early success for their patients. CRNI® is recognized not only by hospital staff, but also by in-patients, out-patients, homecare, and community, nationally and internationally, to be a symbol of excellence. Patients and families rest easier knowing they are receiving optimal patient care.”

Helen Larson, BSN, CRNI®
St. Luke’s Regional Medical Center
Sioux City, Iowa

“My CRNI® has been very valuable. Not only has it allowed me to travel all over the country through the years to maintain my certification, it has helped me on the job to maintain the highest level of expertise in the field with great evaluations each year with recognition of my certification allowing for job security as a valued employee and a mentor to others in the profession.”

Louise Lemmons, RN, CRNI®

“While earning the right to call myself a CRNI® was a difficult process, the growth and development it has required to maintain it over the years is my proudest achievement as a nurse!”

Carole B. Crudi, BS, RN, CRNI®
Nurse Manager
Wallingford, CT

***validate your
experience!***



315 Norwood Park South, Norwood, MA 02062
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